

# APPLICATION FOR FREE SCHOOL MEALS 2021-22 (for Schools in Bournemouth and Christchurch)



Please read the notes overleaf before completing the application.  
You must provide **all** the information we have asked for so that we can carry out a benefit check:

Revised March 2021

	Your Details	Your Partner's Details	Your Contact Details
Please Circle	Mr Mrs Ms Miss	Mr Mrs Ms Miss	Address:
First Name			
Surname			
Date of Birth	...../...../.....	...../...../.....	Postcode:
National Insurance No.			Tel. No:
Relationship to Child (Mum/Dad)			Email:
Child's Address, if different from yours			
SEN or Looked After Child?	SEN <input type="checkbox"/>		Looked After Child <input type="checkbox"/>

Tell us which child/children you are applying for, they must be of school age:

First Name	Surname	Date of Birth	Name of School	Date they Started at this School	If changing schools, was your child eligible for Free School Meals in their previous school?
		/ /		/ /	Yes <input type="checkbox"/> No <input type="checkbox"/>
		/ /		/ /	Yes <input type="checkbox"/> No <input type="checkbox"/>
		/ /		/ /	Yes <input type="checkbox"/> No <input type="checkbox"/>
		/ /		/ /	Yes <input type="checkbox"/> No <input type="checkbox"/>
		/ /		/ /	Yes <input type="checkbox"/> No <input type="checkbox"/>

## Data Protection Act 2018

Information will be held and used in compliance with the Data Protection Act 2018. If you would like to know more about how we use your personal information, please see our privacy notice which is available at [www.bpcouncil.gov.uk](http://www.bpcouncil.gov.uk).

Signature

Date

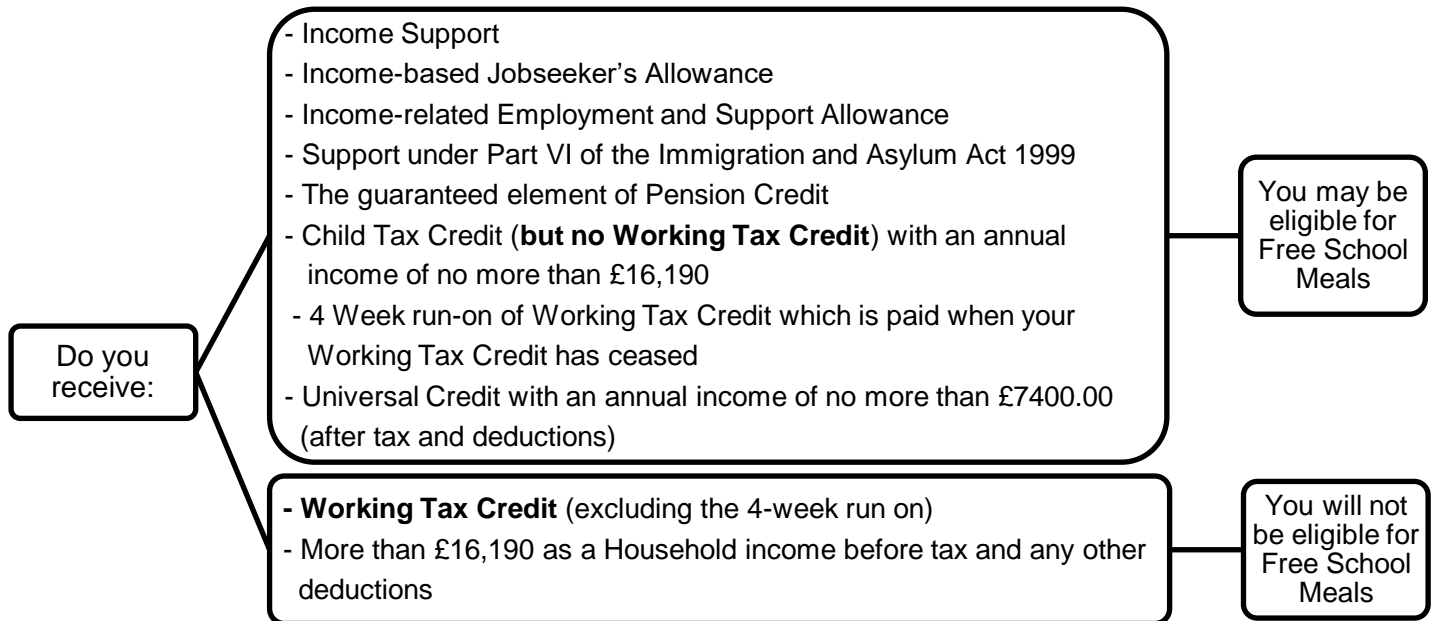
Name (BLOCK CAPITALS)

PLEASE SEE NOTES OVERLEAF

## HOW TO APPLY FOR FREE SCHOOL MEALS – 2021/22

### What you need to do:

1. You will only be eligible if you are receiving a qualifying benefit. Please use the table below to establish whether you are eligible for Free School Meals before you apply:



Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

Children under the compulsory school age who are in full time, state-maintained nursery education (nurseries that are based at a Primary School) may also be able to get free school meals.

2. Complete the application form fully and provide **all** the information we have asked for so that we can carry out a benefit check. You **do not** have to send in evidence of the benefits you receive unless we ask you to.
3. Send your form to us. If your child attends a Bournemouth or Christchurch school, please email your completed form to: [fsm@bcpcouncil.gov.uk](mailto:fsm@bcpcouncil.gov.uk).
  - o Alternatively, you can post your form to:

Children's Information Service  
Town Hall, Bourne Avenue,  
Bournemouth,  
BH2 6DY

### When we receive your completed application:

- We will check your benefit entitlement with data held by the Department of Work and Pensions, the Home Office and HMRC (Revenue and Customs) through a central Eligibility Checking System (ECS). If we cannot confirm your entitlement through this process, we will write to you to ask you to provide up-to-date evidence of the benefits you receive.
- We will confirm your Free School Meals eligibility by email. If you have not provided an email address, we will write to the address that you have used on this application.
- We will inform your child's school of your child's Free School Meals eligibility.

If you have any queries, please feel to contact us on ☎ 01202 123222, or e-mail us using [fsm@bcpcouncil.gov.uk](mailto:fsm@bcpcouncil.gov.uk).